1. Welcome

Kaylene Perissinotto opened the meeting at 7.30pm and welcomed all present.

1.1 List of attendees

Kaylene Perissinotto, Shelley Duffy, Louise Pollard, Toni Casey, Roycelyn Wilden, Rachelle Gibson, Kelly Treacy, Rameka Chapell, Monica Dunn, Lupe Butcher, Karen Baxter, Caroline Archila, Nicole Morrison, Martha Mills-Jara, Andrea Scott, Judy Nicolls, Tracey Bailey, Skye Iveson, Jade Reading, Scott Pelto, Annie Connor, Anna McGrath, Anna Dittmar

1.2 Apologies

Maree Ott, Anne-Marie Wiltshire, Melissa Fallon, Catherine Shanahan, Caroline Morton, Helen Clifton, Ann Cullen, John Herbohn

The October 2012 minutes were proposed by Toni Casey and seconded by Tracey Bailey.

1.3 Business from October minutes.

No music books have been provided to the Uniform Shop as discussed at the October meeting – a reminder to be placed in the newsletter.

Roycelyn advised that a sign is being obtained for use at Church gates to direct people to Grove Street pickup when necessary. Also checking that sunscreen pump has been provided at COLA.

2. Introduction

Kaylene provided an overview of the P&F Association and its function and activities for new parents (attachment 1). A reflection on Ash Wednesday was shared as the opening prayer.

3. Principal’s Report

Roycelyn thanked the P&F for the role they play at the school, and advised that the school year had commenced energetically and with everyone in good spirits.

A section of the one of the Grade 2 classroom ceiling was damaged with the rain over the holidays – this has been repaired and other ceilings checked.

Roycelyn welcomed Rachelle Gibson to the school as the new Assistant Principal and Grade Seven teacher, together with Alison Ready. Rachelle is teaching the Grade Seven class Monday/Wednesday/Friday, and Alison Tuesday/Thursday.

Opening school mass will be held on Friday 22 February, with all welcome to attend – a special welcome to the new Prep children and their families.

There are currently 296 children enrolled at the school.

Dr Sasha Lynn has been engaged as the new Guidance Counsellor, and is available on Wednesdays.

Libby Hogan (Monday – Wednesday) and Jane Grenham (Thursday – Friday) have been appointed as Prep Aides for Prep White.
Father Jack Otto will be assisting Father Peter in the parish. There is a new Archdiocesan curriculum for religious education, initiated by Archbishop Mark Coleridge.

The school portal will be launched in the next week – further detail at Attachment 2.

Discussion occurred around offering places for boarders through Stuartholme – St Ignatius has been registered as a boarding school, with students residing at Stuartholme and attending St Ignatius for school.

Roycelyn advised she would be conducting a survey at the end of Term 1 with Catholic High Schools to obtain feedback regarding the academic, social and emotional progress of the previous Year Seven students.

4. President’s Report
Kaylene advised the play just prior to school commencement was lovely, particularly to see all the new faces. Uniform shop was extremely busy. Tea and Tears also went well, with thanks to Grade One mothers for providing morning tea.

5. Treasurer’s Report
Toni presented the Treasurer’s reconciliation of accounts, as John Herbohn is away overseas. Cash balance currently $61,055. Toni advised that we maintain around $40,000 as a base level – this is to ensure we can cover bulk uniform orders, which are the largest expense. The uniform shop is due to place a large order in the next month or so.

An explanation of fundraising management was provided, with each class managing an event.

6. Correspondence Report
Thank you card from staff for the Christmas lunch sponsored by the P&F in December.

7. General Business
Roycelyn provided a wish list for items to be purchased by the P&F over the course of the year – these lists are developed in consultation with teachers and there is an equitable spread of resources over all classes. Some items listed were $10,000 in reading resources across Prep to Grade Seven, digital ACER testing, formal testing for gifted and extension students, resources for RE, incursions for the whole school, videoconferencing tool to enable contact with other schools ($5,000), lockable carts for additional play resources at breaks, new sandpit equipment, possible extension of adventure playground, replacement of sail, and maintenance of the Prep Blue whiteboard.

There was discussion around the process for deciding on these purchases, with suggestions re canvassing ideas more broadly.

It was agreed in principle to fund the books, crates of toys to be used at breaks, and RE resources. Cheque for $15,000 to be provided on John’s return. Other items will remain on a rolling agenda.

In the course of discussion around fundraising, the recent floods were acknowledged and Kaylene raised the issue of providing support to a Catholic school in an affected community. Rachelle Gibson advised St Josephs at Gayndah was badly damaged, in particular their new library – there
was agreement to provide a cheque for $2,000 along with the profits from the Trivia Night. Roycelyn advised she would follow up with the St Joseph’s Principal to discuss.

Shelley Duffy discussed the Trivia Night arrangements and the process for electronic RSVPs. She also briefly discussed the Sponsorship Proposal developed by the P&F, details of which are to go out early next week.

The issue of representative funding was discussed, with agreement to provide $500 for Rose Dalton to attend the Australian Ballet School in Melbourne.

The issue of P&F Association union fees was raised – agreed that we ask a representative to attend the next meeting to provide advice regarding the support they provide.

Discussion of the business directory postponed until next meeting.

Next meeting to be held Wednesday 13 March 2013.

**Meeting closed at 10.00pm**