1. **Welcome**  
Kaylene Perissinotto opened the meeting at 7.30pm and welcomed all present.

1.1. **List of Attendees**  
Kaylene Perissinotto (President), Shelley Duffy (Vice President), Toni Casey (Treasurer), Louise Pollard (Secretary), Graham Schroeder, Helen Clifton, Kelly Treacy, Maree Ott, Rachel Wilkinson, Yvonne Li, Megan Kavanagh

2. **Opening Prayer** – Anzac Day prayer

3. **Apologies**  
Roycelyn Wilden, Julie Ann Braithwaite, Judy Nicolls, Nicole Morrison

4. **Minutes of Previous Meeting**  
The minutes of the last monthly meeting held 18 March 2012 were circulated.  
Moved by Toni Casey and seconded by Shelley Duffy that the minutes be accepted as a true record of the meeting.

4.1 **Business Arising from the Minutes**

   a. **First Aid Kit to be purchased for COLA** (Shelley Duffy organising)
   b. **Sunscreen dispenser to be organised for COLA** (dispenser to be followed up with Roycelyn)
   c. **Allergy action plans for individual children to be posted at COLA**

5. **Presidents Report**

Kaylene reported on progress with arrangements for Goldicott, and there was discussion around this major event.

Cross country to be held 3 May.

Thank you to parents who organised cupcakes on the day of the swimming carnival – both at the carnival and for the younger grades back at school.

Thank you to Anne-Marie Wiltshire for doing such a great job organising Easter for Everyone.

7. **Treasurers Report**

Toni provided copies of report.

8. **Correspondence Report**

   a. Invitation from Peter Garrett re Federal Government education consultation process
9. **Fundraising and Social Calendar**

The two sausage sizzles held to date to raise funds for the Year 6/7 excursion have been very successful, with approximately $850 raised each time.

**Goldicott**

General discussion around arrangements. Louise Pollard to check photographer’s details with Byroney O’Neill.

**Movie Night 27 April 2012**

Proceeding with Mr Poppers Penguins. Graham Schroeder organising BBQ and Louise Pollard to organise water, sweets and chips to sell.

10. **General Business**

**Care and Concern - Freezer Meals**

Ongoing need for meals at the moment. Notices to be placed in school newsletter asking for broader involvement in Care and Concern.

**Lunchtime activities**

The issue of alternative options for lunchtimes was raised, such as craft or other quieter options, with the possibility of the P&F purchasing some materials following consultation with Roycelyn.

**IT Security**

Issue of security with the school portal and individual email addresses for children – to be followed up with Roycelyn.

**Water bubblers**

Upgrade of water bubblers requested, with chilled filtered water – P&F agreed to purchase and discuss replacement of existing units with Roycelyn.

**Date of Next Meeting**

The next meeting will be held on 16 May 2012.

**Close of Meeting**

The meeting was closed by Kaylene at 8.45pm.