1. **Welcome**
K.P opened the meeting at 7.30pm and welcomed all present.

1.1. **List of Attendees**
Kaylene Perrissinotto (President), Shelley Duffy (Secretary), Toni Casey (Treasurer), Graham Schroeder, Louise Pollard, Saxon Rice, Felicity Rident-Tiercelet, Yvonne Li, Martha Mills Jara, Ann Cullen, Nicole Morrison, Nikki Bolton, Megan Kavanagh.

2. **Opening Prayer – A Simple examen of Consciousness.**

3. **Apologies**
Maree Ott, Roycelyn Wilden, Anne-Marie Wiltshire, Judy Nicolls, Emma de Roquefeuil, Peter Matic, Melissa Golds.

4. **Minutes of Previous Meeting**
The minutes of the last monthly meeting held 14 September 2011 were circulated prior to the meeting.
Moved by Martha Mills-Jara and seconded by Louise Pollard that the minutes be accepted as a true record of the meeting.

4.1 **Business Arising from the Minutes**

   a. **Magpie Problem**
   * Invoice received and objection to Qld Fauna sent regarding paying in full on the grounds that the consultation was substandard.

   b. **Spellathon**
   * Certificates of participation not distributed to all classes. KP to follow up.

   c. **Sunset Soiree**
   * Invites not received through all grades.
   * Invite to Peter Matic, Saxon Rice & Yvonne Li.

   d. **BBQ**
   * Has now been relocated to the COLA.

4.2 **Principals Report** – In Roycelyn Wilden’s absence, the Principals note from last week was read out at the meeting, detailing up and coming school events.

   - **Hiring of Susan Palmer Field**
     A draft document detailing the proposed framework for hiring including rules and responsibilities for hiring of field was tabled at the meeting.
Sample Envelopes
Have been prepared for anyone who wants to contribute to Liesl Murrays (Music Teacher) childrens’ education.

Issues – How can we communicate to parent body that there is a fund to donate to whilst protecting privacy of Liesl Murray?
KP will speak with RW about best way to proceed to support bursary fund.

5. Presidents Report

Being the last ‘normal’ P & F Meeting for 2011, KP thanked those present for their support throughout the year and the great sense of community within the parent body.

7. Treasurers Report

See Attached.
The current cash position as at 30 September, 2011 is as follows

TOTAL AVAILABLE $88,332.54

$34,407.79 worth of cheques has been drawn since September up to 12 Oct, 2011.

As at end of October 2011, the P & F should hold approx $40,000 to carry over for next year.

8. Correspondence Report

CORRESPONDENCE INWARD
a. Various fundraising material
b. Federation of P & F Statement
c. Letter of thanks – Liesl Murray
d. BCC – Funding secured for Goldicott for next 2 years.
e. Invitation to apply for 2012 Active School Travel Program (Lord Mayors Office)

CORRESPONDENCE OUTWARD
Nil

9. Fundraising and Social Calendar

2012 Proposed Event Calendar will be tabled at AGM In November. The parent body will be asked to email any views about class allocation for 2012 events.

Movie Night 15 October 2011
Weather forecast predicting storms for Saturday evening, therefore decision made to cancel in view of forecast, and to give Big Screen Movies as much notice as possible.
Late February/early March 2012 considered possible options for rescheduling.
10. **General Business**

10.1 **AGM**  All P & F Positions will be declared open and parents are asked to nominate. Executive for 2012 will expand from 4 to 5 positions, with the inclusion of a Fundraising/event co-ordinator.

10.2 **Yvonne Li**  Yvonne Li advised she is running for Local Member for this electorate.

10.3 **Freezer Meals**  Stock of meals for Care and Concern close to empty, however no need to build meals at this stage of term and year.

10.4 **Care and Concern**  Call to spread the word that the school has funds to support families in need. (Funds partly provided by P & F).

11. **Uniform Shop Report** (Felicity Rident-Tiercelet)

- Stock order for Prep Orientation has been delivered ahead of schedule.
- It was agreed to put a note in the newsletter to ask parents to donate good quality used uniforms
- Push to encourage existing parents to buy new uniforms in advance to 'beat the rush'.

**Date of Next Meeting**
The next meeting will be held in February 2012. AGM date in November to be advised.

**Close of Meeting**
There being no further business, the meeting was closed by KP at 8.35pm
The St Ignatius P&F Committee.

September 2011

Treasurer’s Report

With our October year end fast approaching, it is important to ensure all of this year’s expenses and income are accounted for before 31 October. Since we work on a ‘cash basis’ this means that the amounts must have been banked, or cheques drawn in order to appear in this year’s accounts.

Banking

The cash balance as at the end of September is $88,332.54.

$34,407.79 worth of cheques have been drawn since September up to the date of this report, including $25,000 for technology for the school as approved at the last meeting, and $7,208 for the wine sold at the Wine Tasting.

As at the end of October 2011, the P&F should hold approximately $40,000 to carry over for the next year.

Functions and Fundraising

The Riverfire event on the Susan Palmer field exceeded all expectations and took $96.50 just from selling poppers, chips and killer pythons. This event could prove popular with St Ignatius families in coming years.

The Fathers Day stall, raffle and breakfast broke even. Given the amount of time and effort that goes into this event, this might need to be reconsidered. By way of comparison the Mother’s Day event made approx. $1,200.

The spellathon result is yet to be banked.

Trading Activities

Uniform shop sales for September were $830.50 (before expenses).

The tuckshop sales banked for September were $782.25 (before expenses).

Toni Casey
Treasurer 11 October 2011

As at
Balance as per Bank Statement: CR $88,332.54
Plus: Deposits in cashbook not in Bank Statement: $0.00

Less Unpresented Cheques this period

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<th>Cheque No</th>
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2,281.14

$ 

Calculated Balance as per Cashbook: $86,051.40

Plus Tin floats $150.00

**Total Available $86,201.40**

Calculated Balance from MYOB $86,051.40

plus tin float $150.00

**Total Available $86,201.40**

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Treasurer: Toni Casey  
Date: 11/10/2011

President: Kaylene Perissinotto  
Date: 11/10/2011

**St Ignatius School P&F**

**Bank Reconciliation Statement**

30-September-2011