1. **Welcome**  
K.P opened the meeting at 7.30pm and welcomed all present.

1.1. **List of Attendees**  
Kaylene Perisinotto (President), Maree Ott (Vice President), Shelley Duffy (Secretary), Toni Casey (Treasurer), Graham Schroeder, Louise Pollard, Saxon Rice, Ann Cullen, Anne-Marie Wiltshire, Kelly Treacy.

2. **Opening Prayer**

3. **Apologies**  
Judy Nicolls, Sarah Capstick, Emma de Roquefueil, Martha Mills-Jara, Felicity Rident-Tiercelet, Megan Kavanagh, Melissa Golds, Catherine Shanahan, Peter Matic, Denise Shaw, Nicole Morrison.

4. **Minutes of Previous Meeting**  
The minutes of the last monthly meeting held 13 April 2011 were circulated prior to the meeting.  
Moved by Toni Casey and seconded by Graham Schroeder that the minutes be accepted as a true record of the meeting.

4.1 **Business Arising from the Minutes**
- Toni Casey to invoice Peter Matic for the Lord Mayors Suburban Initiative Fund.  
- Schools new IT system currently being implemented. P & F supporting office staff with Sandwiches, muffins, cakes, quiches etc

5. **Principals Report**  
Roycelyn Wilden was absent from the meeting so no report was given.

6. **Presidents Report**  
Term 1 was a very long term, and we are already busy in the first weeks for Term 2. Special thanks to Nicole Morrison and her team of Year 2 Parents for doing such a fantastic job with the Mothers Day Stall.

7. **Treasurers Report**  
See Attached.  
The current cash position as at 11 May 2011 is as follows
Some Goldicott invoices and expenses still to be reconciled.

8. **Correspondence Report**

**CORRESPONDENCE INWARD**

- Various fundraising material
- Thank you letter from Teresa McNamara
- Thank you letter from Sr Anna Ventura
- Letter from Qld Govt re: Safe school travel program.
- Letter from Qld Govt re: New online application service for Liquor Permits.
- Thank you letter from St Francis Xavier Primary School, Goodna.
- Thank you email from Jen Hurdial re: Using P & F Equipment
- Letter – Saxon Rice

**CORRESPONDENCE OUTWARD**

- Thank you and Appreciation Letters to Goldicott Sponsors.

9. **Fundraising and Social Calendar**

- **Care and Concern**
  School community currently supporting several families within the school.

- **Mothers Day Stall**
  Thank you to Nicole Morrison and helpers. It was a great success.

- **Athletics Carnival**
  Prep Parents gearing up to run sausage sizzle and cake stall

- **Spellathon**
  To float in Newsletter a call for volunteers to take on co-ordination of this years event.

10. **General Business**

10.1 **Uniform Shop**

Following Federal Govt Budget, uniforms may be tax deductible. Winter stock has now arrived. Order being placed for orientation week.

10.2 **UQ Aquatic Centre**

TC advised that rectification works will be completed by end of August, so we may be able to return to swimming in Term 4.

10.3 **P & F Calender**

The school publishes a calendar at the end of the school year for the following year. There are currently issues with incorrect dates, which makes it an inaccurate reference point for parents. Consideration is being given to abandoning the printing of the calendar and go to an electronic calendar. The school website is to be reconstructed/updated in the coming months. Kelly Treacy happy to volunteer to support Jill Wilson in updating P & F Section of the website.
10.4 Magpies in Undercover Area

Anne Cullen reported that there is a problem with magpies swooping when the children are eating. A general discussion amongst the group concluded that an expert could be sourced to consider some options on how to detract birds from the undercover area. Kelly Treacy will look into it.

10.5 Incident Reporting Form

Incident reporting form for traffic/child safety issues (developed by Melissa Golds) was tabled at the meeting.
Comments included a preference for a single page, that is available for downloading as a word document so it can be filled in online.
A revised draft will be tabled at the next meeting.

10. Date of Next Meeting
The next meeting will be held on Wednesday 8 June from 7pm.

Close of Meeting
There being no further business, the meeting was closed by KP at 8.20pm