1. **Welcome**  
K.P. opened the meeting at 7.25pm and welcomed all present.

1.1. **List of Attendees**  
Kaylene Perisinotto (President), Maree Ott (Vice President), Shelley Duffy (Secretary), Toni Casey (Treasurer), Roycelyn Wilden (Principal), Anne Cullen, Nicole Morrison, Meghan Mitchell, Anne-Marie Wiltshire, Catherine Shanahan, Melissa Golds, Felicity Ridente-Tiercelet, Rachel Wilkinson, Lyndel Jensen, Kim Brown, Joanne England, May & Ryan del Rosario, Emma de Roquefeuil, Yen Johnson, Sarah Capstick, Megan Kavanagh, Peter Matic.

2. **Opening Prayer**

3. **Apologies**  
Judy Nicolls, Megan Campbell

4. **Minutes of Previous Meeting**  
The minutes of the last monthly meeting held 13 October 2010 were circulated prior to the meeting.  
Moved by Emma de Roquefeuil and seconded by Meghan Mitchell that the minutes be accepted as a true record of the meeting.

4.1 **Business Arising from the Minutes**  

No business arising requiring discussion.

Other issues discussed in general business.

5. **Principals Report**  
See Attached

KP asked RW to discuss the “Wishlist” of proposed items to be funded by the P & F in 2011.

These included that
1. Every Classroom in the school have an interactive whiteboard (3 remaining to be gifted)

2. A contribution be made to 2 visiting shows for all children in the school to attend, including Cyberbulling and Hands on Maths Shows.

3. To Pay Monies forward to help other schools who have been severely affected by the floods.
Roycelyn Wilden also advised that she will be taking 2 periods of leave in 2011 to continue her own professional development and her focus will be on the ‘Wellbeing of Students’ within a social, emotional and spiritual context.

In March, RW will take 2 weeks leave to visit New York, Boston and Washington to benchmark with similar sized schools to St Ignatius.

In May, RW will partake in a Pilgrimage with other members of the St Ignatius Parish to walk in the footsteps of St Ignatius in Spain.

6. Presidents Report

Kaylene Perisinotto spoke about the busy year 2011 has been already with our support to the flood victims in January.

The Spirit of St Ignatius shone through as

- 250 – 300 cooked meals were provided by St Ignatius School Families and distributed through our sister school at Our Lady of the Rosary in Kenmore.
- Clothes, fresh underwear, toiletries were donated from St Ignatius families to flood victims.
- Amazing support from St Ignatius Families given to the handful of families within our school community who were affected by the floods.

The Welcome Play in the Park on the Friday before school commenced was very well attended.

The tea and tears morning for new prep parents was also well attended and supported by other St Ignatius Families who provided the morning tea.

Kaylene also thanked all present for their response in attending tonight in lieu of previous low attendances at P & F Meetings.

Felicity Rident-Tiercelet asked that it be put on the record how overwhelmed she was for the support she received from the St Ignatius Community during the recent flood crisis.

KP also used this opportunity to present Councillor Peter Matic (who has been a terrific supporter of St Ignatius School), with a dinner voucher to a local restaurant, as he was personally affected by the floods.

Councillor Matic thanked the gathering and was able to inform the group on the work the council has been doing to support the many people in Brisbane who have been flood affected.

7. Treasurers Report

See Attached.
The current cash position as at 7 February 2011 is as follows

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Account</td>
<td>$68,181.98</td>
</tr>
<tr>
<td>Cash on Hand</td>
<td>100.00</td>
</tr>
<tr>
<td>Less cheques drawn to date including Feb 2011</td>
<td>($13,403.46)</td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
<td>$54,878.52</td>
</tr>
</tbody>
</table>
KP, in conjunction with TC, generated a discussion regarding donating a sum of money to a similar sized catholic school affected by the floods, and who don't have the financial backing that our school has. The sum proposed is $10,000.00.

Brisbane Catholic Education (BCE) has identified a school with a large proportion of indigenous and migrant children who would like to use the funds donated to provide the children with breakfast each day for a year. This would then allow the school to redirect the funds it currently uses to provide breakfast to replace equipment lost during the floods.

An ‘in principal’ approval was reached by all present at the meeting that a donation be made.

Emma de Roquefeuil advised she would also like to donate excess/unused stationary items, school shoes etc to a flood affected school. KP proposed this collection and E de R happy to co-ordinate.

Toni Casey asked Roycelyn Wilden whether this connection with the school would continue beyond this year. RW wants to meet some of the immediate needs first, and then to let things ‘evolve’ from there.

Sarah Capstick suggested that the amount given should co-incide with the actual costs of providing breakfast. Ie should it be $12,000.00 then that amount should be given.

SC would also like the children to contribute, as children have felt the need to help as well. RW advised that BCE is planning a ‘free dress day’ with donation to raise funds for flood victims. Some suggestions included – Tree Planting
- Book Donation
- Can of food

8. **Correspondence Report**

**CORRESPONDENCE INWARD**
- Various fundraising material
- Thank you card from Julie and Bill McDonald
- Thank you card from Janelle Cashmere
- Thank you card from Staff re: P & F Donation to Christmas lunch.

**CORRESPONDENCE OUTWARD**
- August Notice of Meeting

9. **Fundraising and Social Calender**

* Maree Ott wished to personally congratulate Kaylene Perisinotto on guiding the support for flood victims

* **Class Co-Ordinators** – Most positions filled and meeting held today to welcome new co-ordinators and discuss role and responsibilities of co-ordinator job.

* **Trivia Night** – Proceeds will go to St Vincent de Paul Flood Relief. Some feedback from parents that it is too early in school year, however calender of events does need to be spaced.
• **Goldicott 2011** – Meeting of committee members already held to establish
  - “to do” list
  - Sponsorship
  - Rebooking of Bella Divas
  - Hopeful to hold it at ‘Goldicott’ if weather permits.

* **St Vincent de Paul** – Paid for new uniforms for children at our school affected by the floods

* **Tuckshop Renovation** – To be reprioritised in lieu of more urgent needs

**10. General Business**

10.1 **Parking**

**Church Gates** – Crossing of road quite treacherous. Peter Matic advised that the zebra crossing could be reinstated if desired.

**Top Gate** – Currently locked. RW advised that there are to be only 2 entrys and 2 exits to school grounds.

**Special Needs Children** – Families with a disabled child can approach RW for special access up the ramp to the school.

**Morning Drop Off** – KP asked if a responsible adult, be it parent, volunteer or teacher could supervise drop off in mornings on Grove St between 8.20-8.40am. RW needs to look into legalities & duty of care before instigating a volunteer system.

10.2 **Coffee Van** – Jo England asked if there could be a coffee van on a Friday morning for parents while waiting for assembly.

A suggestion was made for a Coffee Van before the Mothers Day Mass.

10.3 **Top Oval** – A general discussion took place regarding the use of the top oval by the school community.
Possible events could include – A Fathers and kids camping night
  - A Movie night

**11. Date of Next Meeting**
The next meeting will be held on Wednesday 9 March from 7pm.

**Close of Meeting**
There being no further business, the meeting was closed by KP at 9.15pm